

INVITATION TO TENDER

ASRO & SCT

11th March 2025

ITT-ASRO-2025-002

The Provision of IT Equipment on Framework Agreement

SUBMISSION DEADLINE: 05:00pm on 31st March 2025

PRE-SUBMISSION CLARIFICATION MEETING: 02:00-03:00pm. on 17th March 2025

QUESTIONS / CLARIFICATIONS: pariyaporn.lertvanichsutha@savethechildren.org

FORMAT FOR SUBMISSION: BIDDER RESPONSE DOCUMENT

PART 1: INVITATION TO TENDER

- Introduction to SCI
- Project Overview and Requirements
 - Award Criteria
- Instructions & Key Information

PART 2: CORE REQUIREMENTS AND SPECIFICATION

Detailed description of SCI's specific requirements (e.g. volumes, delivery dates / locations, product specifications etc).

PART 3: BIDDER RESPONSE DOCUMENT

Template to be used to submit response to this Invitation to Tender.

PART 1 – INVITATION TO TENDER

1. INTRODUCTION TO SAVE THE CHILDREN

SCI is the world’s leading independent organisation for children. We save children’s lives; we fight for their rights; we help them fulfil their potential. We work together, with our partners, to inspire breakthroughs in the way the world treats children and to achieve immediate and lasting change in their lives.

Our Vision – a world in which every child attains the right to survival, protection, development and participation.

Our Mission – to inspire breakthroughs in the way the world treats children and to achieve immediate and lasting change in their lives.

We do this through a range of initiatives and programmes, to:

- Provide lifesaving supplies & emotional support for children caught up in disasters (e.g. floods, famine & wars).
- Campaign for long term change to improve children’s lives.
- Improve children’s access to the food and healthcare they need to survive.
- Secure a good quality education for the children who need it most.
- Protect the world’s most vulnerable children, including those separated from their families because of war, natural disasters, extreme poverty or exploitation.
- Work with families to help them out of the poverty cycle so they can feed and support their children.

For more information on the work we undertake and recent achievements, visit our [website](#).

2. PROJECT OVERVIEW

Item	Description
Description of Goods / Services	<i>The Provision of IT Equipment for 3 years (June 2025-May 2028)</i>
Outcome of Tender	<p style="text-align: center;"><i>The Provision of IT Equipment Framework Agreement (Fixed Price or Non-Fixed Price)</i> – the successful supplier(s) will be awarded a ‘Framework Agreement’. Within the Framework Agreement the terms of supply (e.g. indemnities, liabilities, warranties etc.) shall be agreed, as will the conditions of supply (e.g. specifications, lead times etc.). The Framework Agreement does not commit SCI to any purchases or specific volumes. Any future purchases which will be completed under separate Purchase Orders which will be governed and linked to the original Framework Agreement.</p>
Duration of Award	<i>Three (3) years, with a possible extension of a further Two (2) years.</i>

Further detail on the specific requirements of the project (e.g. volumes, dates, specifications etc.) can be found in [Part 2 \(Core Requirements & Specifications\)](#) of this Tender Pack.

3. AWARD CRITERIA

SCI is committed to running a fair and transparent tender process and ensuring that all bidders are treated and assessed equally during this tender process. Bidder responses will be evaluated against four weighted categories of criteria: Essential Criteria, Sustainability Criteria, Capability Criteria, and Commercial Criteria.

3.1 ESSENTIAL CRITERIA

Criteria which bidders **must** meet in order to progress to the next round of evaluation. If a bidder does not meet any of the Essential Criteria, they will be excluded from the tender process immediately. These criteria are scored as 'Pass' / 'Fail'.

- Supplier has legitimate business/official premises or is registered for trading and tax as appropriate.

Evidence: copy of business registration certificate & Agency agreement with local airways

- Comply to SC's mandatory policies.

Evidence: The suppliers confirm their compliance with Save the Children's mandatory policies in their quotation.

- Supplier is not on any government blacklisting, Save the Children suspended list or prohibited parties.

Evidence: supplier is cleared through SC's vetting procedure

- The suppliers agree fixed/non-fixed prices for 3 years with a possible extension of a further 2 years

Evidence: The suppliers confirm this in their quotation.

3.2 SUSTAINABILITY CRITERIA (10%)

Criteria used to evaluate the impact a supplier has on the environment, local economy and community. Bids will be evaluated against the same pre-agreed Criteria.

3.2.1 Supplier is actively involved in the support and development of the local community through outreach programs or similar: 5%

- Financial contributions for community development works or donation of goods / services (e.g., construction of schools, WASH facilities, education items etc.) or upskilling/ training sessions to the local population

Evidence: Suppliers provide the donation letter or same document (photo, certificate, etc.).

3.2.2 Supplier has policy for green office (save electricity, plastic less, saving papers etc.): 5%

Evidence: company policy/ manual or photos as evidence

3.3 CAPABILITY CRITERIA (40%)

Criteria used to evaluate the bidder's ability, skill, innovation capacity and experience in relation to the requirements. Bids will be evaluated against the same pre-agreed Criteria.

3.3.1 Technical Expertise & Experience (20%)

- Proven experience in supplying IT equipment of similar scale and complexity.
- Relevant certifications (e.g., ISO 9001 for quality management, ISO 27001 for information security) if applicable.
- Track record of successful delivery, including references and case studies.
- Understanding of the technical requirements and ability to meet specifications.

3.3.2 Operational Capacity & Supply Chain Strength (20%)

- Stock availability and ability to meet delivery timelines.

- Established supply chain network ensuring continuity and minimal disruption.
- Scalability to support future demand and upgrades.

3.4 COMMERCIAL CRITERIA (50%)

Criteria used to evaluate the commercial competitiveness of a bid. Bids will be evaluated against the same pre-agreed Criteria.

- Price: 50%
 - Bidder with the most competitive goods/products price will get 50%

4. VETTING

Successful bidders must be successfully vetted. This involves checking bidders and key personnel against Global Watch Lists, Enhanced Due Diligence Lists and Politically Exposed Persons Lists.

The vetting of bidders will be completed after the award decision and prior to any contract being signed, or orders placed. If any information provided by the Bidder throughout the tender process is proved to be incorrect during the vetting process (or at any other point), SCI may withdraw their award decision.

5. BIDDER INSTRUCTIONS

5.1 TIMESCALES

Activity	Date
Issue Invitation to Tender	11 th March 2025
Pre-Submission Clarification Meeting	17 th March 2025
Deadline for questions from Bidders	20 th March 2025
Deadline for Bid Submission	31 st March 2025
Bid Clarifications	8 th April 2025
Award Contact	1 st May 2025

The above dates are for indicative purposes only and are subject to change.

5.2 SUBMISSION FORMAT & BIDDER RESPONSE DOCUMENT

Bidders wishing to submit a bid **must use the Bidder Response Document template in [Part 3](#) of this Tender Pack**. Any bids received using different formats, or incomplete bids, will not be accepted.

This document allows bidders to submit all the required information and be evaluated fairly and equally against the Essential, Capability and Commercial Criteria. Bidders may also be required to submit supporting documentation. Further instructions can be found within the document in Part 3 of this pack.

Bids can be submitted by either:

Electronic Submission via Email

- Email should be addressed to **Supply Chain Team** at ASRO-Procurement@savethechildren.org
- Note – this is a sealed tender box which will not be opened until the tender has closed. Therefore, do not send tender related questions to this email address as they will not be answered.
- The subject of the email should be **“ITT-ASRO-2025-002-Bidder Response – ‘Bidder Name’, ‘Date’”**. For example, **“ITT-ASRO-2025-002-Great IT.co.th,30 January 2025”**.

- All attached documents should be clearly labelled so it is clear to understand what each file relates to.
- Emails should not exceed 15mb – if the file sizes are large, please split the submission into two emails.
- Do not copy other SCI email addresses into the email when you submit it as this will invalidate your bid.

Paper Submission

- Two paper copies submitted on headed paper to
ASRO-Supply Chain Team
Save the Children International
Asia Sub-Regional Office
518/5 Maneeya Centre Building, 14th Floor, Ploenchit Rd., Lumpini, Pathumwan, Bangkok 10330, Thailand.
- Bids should be submitted in a single sealed envelope addressed to **ASRO-Supply Chain Team.**
- The envelope should clearly indicate the Invitation to tender reference number (**ITT-ASRO-2025-002**) but contain no other details relating to the bid or the bidder's name.
- All supporting documentation should be labelled and grouped together (individual envelopes, stapled etc), and then included in a single sealed envelope as per the above.

5.3 CLOSING DATE FOR BID SUBMISSION

Your bid must be received, no later than **05:00 PM. on 31st March 2025**

Bids must remain valid and open for consideration for a period of no less than 60 days.

5.4 KEY CONTACTS

All questions relating to the tender should be sent via email to:

Name	Email Address
Pariyaporn Lertvanichsutha	pariyaporn.lertvanichsutha@savethechildren.org

Please be advised local working hours are **08:30 am – 05:30 pm**. Please allow up to **3 working days** for a response.

Where the enquiry may have an impact on other bidders within the process, Save the Children will notify all other Bidders to maintain a fair and transparent process.

PART 2 – CORE REQUIREMENTS & SPECIFICATIONS

1. SPECIFIC REQUIREMENTS

Save the Children is committed to enhancing education systems and fostering a supportive environment in the areas of Child Protection, Health and Nutrition, and WASH (Water, Sanitation, and Hygiene) to improve the quality of life for children in need along the Thailand-Myanmar border.

Procuring IT equipment is essential to support our project for several reasons:

- Operational Efficiency** – Ensures that staff have the necessary tools to perform their tasks effectively, minimizing downtime and increasing productivity.
- Project Requirements** – Some initiatives require specific hardware and software to meet technical or compliance needs, ensuring smooth execution.
- Security & Compliance** – Up-to-date IT equipment helps maintain data security and compliance with organizational and regulatory standards.
- Scalability & Performance** – Investing in the right equipment ensures the project can scale efficiently and handle growing demands.
- Cost-Effectiveness** – Procuring standardised and reliable IT assets reduces maintenance costs and the risk of disruptions due to outdated or unsupported technology.

In year 2023-2024, Save the Children International Asia Sub Regional Office and Save the Children (Thailand) Foundation procured about 2,531,000THB on 63 laptops, 146,000THB on 25 monitors, 43,221THB, etc. The table below shows the Year 2023-2024 Procurement summary of IT equipment we served the organisation with the projection of the procurement plan for 2025-2027 at **4,360,848THB**.

Grand Total ASRO & SCT: 2023-2024			Projection ASRO & SCT: 2025-2027		
Items	Qty	Costs	Items	Qty	Cost
Adobe Photoshop	2	72,870.00	Adobe Photoshop	9	361,813.21
Indoor Wi-Fi	1	41,184.30	Indoor Wi-Fi	1	45,441.73
laptop	63	2,531,783.05	laptop	72	3,192,578.43
Monitor	25	145,999.28	Monitor	36	231,972.42
Projector	1	34,989.00	Projector	2	77,211.98
Jabra Speaker	3	29,550.00	Jabra Speaker	6	65,209.46
Tablet	30	259,689.00	Tablet	30	286,534.35
Video Conferencing	2	90,710.00	Video Conferencing	2	100,087.15
Total		3,206,774.63	Total		4,360,848.72

Objective:

To ensures that staff have the necessary tools to perform their tasks effectively, Save the Children is seeking to partnering and contracting with the IT equipment providers to support our project needs through a Framework Agreement (fixed or non-fixed price). The selected supplier(s) will be awarded a **Framework Agreement** for a duration of **three (3) years**, with the possibility of an extension for an additional **two (2) years**.

The Framework Agreement will define the terms of service and supply (e.g., indemnities, liabilities, warranties) as well as the conditions of service and supply (e.g., specifications, lead times). It does not obligate Save the Children to any purchases or specific volumes. Any future purchases will be executed upon official confirmation, as requested, and will be governed by and aligned with the terms of the original Framework Agreement.

Locations of the services:

The Contract is referring to the Provision of IT equipment in the areas of Save the Children activities such as Bangkok, Chiang Mai, Chiang Rai, Mae Sod, and Pattani provinces.

2. SPECIFICATIONS

Save the Children expects the following deliverables to be provided:

Deliverable number	Deliverable title	Descriptions	Format and style
1.	Laptop	Lenovo ThinkPad T14, Windows 11 Professional, Core i5, 16GB+, Ram 512 SSD Hard Drive built in Wi-Fi connectivity, T series	Laptop with adaptor, mouse, backpack, 3-year onsite warranty
2	Laptop	Lenovo ThinkPad T14s Gen 4, Windows 11 Professional, Processor 13th Generation Intel® Core™ i7- 1360P Processor. Memory 16 GB, Storage 512 GB SSD M.2 2280, Display 14" WUXGA (1920 x 1200)	Laptop with adaptor, mouse, backpack, 3-year onsite warranty
3	Laptop	Lenovo ThinkPad X series Windows 11 Professional license, Core i5 (latest generation), Ram 16GB, Storage 512GB SSD M.2 or SATA, Display 14" FHD	Laptop with adaptor, mouse, backpack, 3-year onsite warranty
4	Laptop	Lenovo ThinkPad X series Windows 11 Professional license, Core i7 (latest generation), Ram 16GB, Storage 512GB SSD M.2 or SATA, Display 14" FHD	Laptop with adaptor, mouse, backpack, 3-year onsite warranty
5	Laptop	Dell Latitude series, Window 11 Pro license, CPU i5 (latest generation), Ram 16GB, Storage 512GB SSD M.2 or SATA, Display 14" FHD	Laptop with adaptor, mouse, backpack, 3-year onsite warranty
6	Laptop	Dell Latitude series, Window 11 Pro license, CPU i7 (latest generation), Ram 16GB, Storage 512GB SSD M.2 or SATA, Display 14" FHD	Laptop with adaptor, mouse, backpack, 3-year onsite warranty
7	Monitor	Lenovo 27 inch, FHD (1920 x 1080 at 60Hz), HDMI port 1.4 cable, VGA	Monitor with HDMI cable
8	Monitor	Dell 22 inch, FHD (1920 x 1080 at 60Hz), HDMI Port, Display Port, VGA Port, USB Port	Monitor with HDMI cable
9	Monitor	Dell 24 inch, FHD (1920 x 1080 at 60Hz), HDMI Port, Display Port, VGA Port, USB Port	Monitor with HDMI cable
10	Indoor Access Point	Cisco Meraki MR56-HW with Enterprise License	Or equivalent spec/model
11	Video Conferencing	Aver VC520 Pro3 USB PTZ Video Conferencing Camera and Speakerphone System	Or equivalent spec/model
12	Projector	LCD Projector, Wireless Full HD 3, Brightness 4,000, Resolution 1,080p, WPA2/WPA3-Enterprise, HDMI, VGA, USB	Or equivalent spec/model
13	Speakerphone	Speakerphone "Jabra" Speak 510 MS, Bluetooth and USB	
14	Speakerphone	Speakerphone "Jabra" Speak 710 MS + Link 370 Dongle, Bluetooth and USB	

Deliverable number	Deliverable title	Descriptions	Format and style
15	Adobe license	Creative Cloud for teams All Apps ALL Multiple Platforms Multi Asian Languages Subscription New Monthly 1 User (Level 1 1-9)	Adobe License 12 months
16	Tablet	Samsung Galaxy Tab A9+, 8GB, 128GB 5G, TFT, WUXGA, 90 Hz, Wi-Fi 5, Wi-Fi Direct, BT 5.1, 7,040 mAh	With film protection and case
17	Tablet	Samsung Galaxy Tab Active4 Pro, CPU: Qualcomm Snapdragon 778G, RAM: 6GB, Storage: 128GB, 7,600mAh, Wi-Fi 6, 4G LTE, GPS	With film protection and case
18	Tablet	Lenovo Tab P11 (2nd Gen), CPU: MediaTek Helio G99, RAM: 4GB / Storage: 128GB, 7,700mAh, Wi-Fi 6, 4G LTE, GPS	With film protection and case

PART 3 – BIDDER RESPONSE DOCUMENT

1. INTRODUCTION

This document **MUST BE USED** by Bidders wishing to submit a bid. It is linked into 5 sections detailed below:

- [Section 1 – Essential Criteria](#)
- [Section 2 – Capability, Sustainability & Innovation Questions](#)
- [Section 3 – Commercial Questions](#)
- [Section 4 – Bidder Submission Checklist](#)

The Bidder is required to sign a copy of the Check list in Section 4 as part of their submission.

2. INSTRUCTIONS

Within each section there are instructions providing guidance to the bidder on what information is required. This guidance details the **MINIMUM** requirements expected by Save the Children.

For your bid response please complete all the sections in this Part 3 below.

If a Bidder wishes to add further information, this is acceptable, but the additional information should be limited to only items that are relevant to the tender.

- For the avoidance of doubt, bidders are required to complete all items within the Bidder Response Document unless clear instruction is provided otherwise.
- If a Bidder does not complete the entire Bidder Response document, their submission may be declared void.
- If a Bidder is unable to complete any element of the Bidder Response Document, they should contact Save the Children through the using the contact details provided for guidance.

By submitting a response, the bidder confirms that all information provided can be relied upon for validity and accuracy.

SECTION 1 - ESSENTIAL CRITERIA

INSTRUCTIONS – Bidders are required to complete all sections of the below table.

Item	Question	Bidder Response	
1	Bidder accepts Save the Children’s ‘Terms and Conditions of Purchase’ and that any business awarded to the bidder will be completed under the Terms and Conditions included in Section 5 of this pack.	Yes / No	Comments / Attachments
2	The Bidder and its staff (and any sub-contractors used) agree to comply with: i) Save the Children’s Supplier Sustainability Policy [set out under Section 4 of this document] throughout this process and during the term of any future contract awarded.	Yes / No	Comments
3	The bidder confirms they are not a prohibited party under applicable sanctions laws or anti-terrorism laws or provide goods under sanction by the United States of America or the European Union and accepts that Save the Children will undertake independent checks to validate this.	Yes / No	Comments
4	<p>The Bidder confirms it is fully qualified, licenses and registered to trade with Save the Children (including compliance with all relevant local Country legislation).</p> <p>This includes the Bidder submitting the following requirements (where applicable):</p> <ul style="list-style-type: none"> - Legitimate business address - Tax registration number & certificate (Por Por 20) - Business registration certificate - Trading license - Copy of ID card of an authorized person to the company - Trading License 	Yes / No	Comments
		Requirement	Bidder Response / Attachments
		<i>Legitimate Business Address</i>	
		<i>Tax Registration Number & Certificate</i>	
		<i>Business Registration Certificate</i>	
		<i>Copy of ID card of an authorized person</i>	
		<i>Trading License</i>	
5	The bidder confirms it is not linked directly or indirectly to any terrorism related activity and does not sell any Dual-Purpose goods / services that may be used in a terror related activity.	Yes / No	Comments

6	The bidder agrees to Save the Children conducting a visit to the facilities prior to the award of any contract	Yes / No	Comments / Attachments
7	The bidder agrees fixed ticketing service fee for 3 years	Yes / No	Comments / Attachments

SECTION 2 – CAPABILITY, SUSTAINABILITY, & INNOVATION QUESTIONS

Instructions – Bidders are required to complete all sections of the below table.

Item	Question	Bidder Response		
		Client Name	Contact Details (Name & Email)	Project Description
1	<p>REFERENCES Bidder shares two (2) examples of their experience in providing services similar to those included within the scope of this tender. Examples provided must be for similar projects within a similar environment / context to that in which Save the Children operates, and within the last two (2) years.</p> <p><i>(Note – the Bidder must ensure that for any client references shared, the nominated client is happy to be contacted / visit by Save the Children)</i></p>	1)		
		2)		
2	<p>Bidder has demonstrated previous experience in offering and implementing innovative solutions which delivered new value to clients</p> <p>Bidder to attach/provide evidence or reference to validate this capability and experience.</p>	Bidder Response		Attachment(s)
3	<p>Financial capacity: Financial report in 2023 and 2024.</p>	Bidder Response		Attachment(s)
4	<p>Sustainability capacity: Supplier has policy for green office (save electricity, plastic less, saving papers etc.)</p>	Bidder Response		Comments

SECTION 3 – COMMERCIAL QUESTIONS



GOOD / SERVICE	SPECIFICATION	QUANTITY	UNIT PRICE	TOTAL PRICE
Laptop	Lenovo ThinkPad T14 , Windows 11 Professional, Core i5 , 16GB+, Ram 512 SSD Hard Drive built in Wi-Fi connectivity, T series, with adaptor, mouse, backpack, 3-year onsite warranty	1		
Laptop	Lenovo ThinkPad T14s Gen 4 , Windows 11 Professional, Processor 13th Generation Intel® Core™ i7 - 1360P Processor. Memory 16 GB, Storage 512 GB SSD M.2 2280, Display 14" WUXGA (1920 x 1200), with adaptor, mouse, backpack, 3-year onsite warranty	1		
Laptop	Lenovo ThinkPad X series Windows 11 Professional license, Core i5 (latest generation), Ram 16GB, Storage 512GB SSD M.2 or SATA, Display 14" FHD, with adaptor, mouse, backpack, 3-year onsite warranty	1		
Laptop	Lenovo ThinkPad X series Windows 11 Professional license, Core i7 (latest generation), Ram 16GB, Storage 512GB SSD M.2 or SATA, Display 14" FHD, with adaptor, mouse, backpack, 3-year onsite warranty	1		
Laptop	Dell Latitude series , Window 11 Pro license, CPU i5 (latest generation), Ram 16GB, Storage 512GB SSD M.2 or SATA, Display 14" FHD, with adaptor, mouse, backpack, 3-year onsite warranty	1		
Laptop	Dell Latitude series , Window 11 Pro license, CPU i7 (latest generation), Ram 16GB, Storage	1		

GOOD / SERVICE	SPECIFICATION	QUANTITY	UNIT PRICE	TOTAL PRICE
	512GB SSD M.2 or SATA, Display 14" FHD, with adaptor, mouse, backpack, 3-year onsite warranty			
Monitor	Lenovo 27 inch, FHD (1920 x 1080 at 60Hz), HDMI port 1.4 cable, VGA	1		
Monitor	Dell 22 inch, FHD (1920 x 1080 at 60Hz), HDMI Port, Display Port, VGA Port, USB Port	1		
Monitor	Dell 24 inch, FHD (1920 x 1080 at 60Hz), HDMI Port, Display Port, VGA Port, USB Port	1		
Indoor Access Point	Cisco Meraki MR56-HW with Enterprise License Or equivalent spec/model	1		
Video Conferencing	Aver VC520 Pro3 USB PTZ Video Conferencing Camera and Speakerphone System Or equivalent spec/model	1		
Projector	LCD Projector, Wireless Full HD 3, Brightness 4,000, Resolution 1,080p, WPA2/WPA3-Enterprise, HDMI, VGA, USB Or equivalent spec/model	1		
Speakerphone	Speakerphone "Jabra" Speak 510 MS, Bluetooth and USB	1		
Speakerphone	Speakerphone "Jabra" Speak 710 MS + Link 370 Dongle, Bluetooth and USB	1		
Adobe license	Creative Cloud for teams All Apps ALL Multiple Platforms Multi Asian Languages Subscription New Monthly 1 User (Level 1 1-9)	1		
Tablet	Samsung Galaxy Tab A9+, 8GB, 128GB 5G, TFT, WUXGA, 90 Hz, Wi-Fi 5, Wi-Fi Direct, BT 5.1, 7,040 mAh	1		
Tablet	Samsung Galaxy Tab Active4 Pro, CPU: Qualcomm Snapdragon 778G,	1		

GOOD / SERVICE	SPECIFICATION	QUANTITY	UNIT PRICE	TOTAL PRICE
	RAM: 6GB, Storage: 128GB, 7,600mAh, Wi-Fi 6, 4G LTE, GPS			
Tablet	Lenovo Tab P11 (2nd Gen), CPU: MediaTek Helio G99, RAM: 4GB / Storage: 128GB, 7,700mAh, Wi-Fi 6, 4G LTE, GPS	1		
OTHER COMMERCIAL CONSIDERATIONS				
Duration for which pricing can be fixed				

SECTION 4 – BIDDER SUBMISSION CHECKLIST

We, the Bidder, hereby confirm we have completed all sections of the Bidder Response Document:		
No	Section	Please Tick
1.	Section 1 – Essential Criteria	
2.	Section 2 – Capability, Sustainability & Innovation Questions	
3.	Section 3 – Commercial Questions	
We, the Bidder, confirm we have uploaded all of the required information and supporting evidence:		
Section	Required Document / Evidence	Please Tick
Essential Criteria Evidence	Proof of legitimate business address	
	Copy of tax registration number & certificate	
	Copy of business registration certificate	
	Copy of ID card of an authorized person to the company	
Sustainability Evidence	Suppliers provide the donation letter or same document (photo, certificate, etc.).	
Capability Criteria Evidence	Completed Bidder Response Document	
	Supporting Financial Documents	
	Supporting Financial Documents: Financial reports in 2023 and 2024	
Commercial Criteria Evidence	Completed Bidder Response Document	

We, the Bidder, hereby confirm we compliance with the following policies and requirements:		
Policy	Policy / Document	Signature
Terms & Conditions of Bidding	 1. Terms & Conditions of Bidding	
Terms & Conditions of Purchase		
Supplier Sustainability Policy and the included mandatory policies	Click Here to Access	

We confirm that Save the Children may in its consideration of our offer, and subsequently, rely on the statements made herein.

Signature:

Name:

Title:

Company:

Date: